



COSMETOLOGY ASSOCIATION OF NEW BRUNSWICK/
ASSOCIATION DE COSMÉTOLOGIE DU NOUVEAU-BRUNSWICK
220 Whiting Road, Fredericton, NB E3B 5V5
(506) 458-8087, 1-800-561-8087, Fax: (506) 458-1354

SALON PROPRIETOR APPLICATION

Applicant's name: _____ Date issued: _____

Enclosed you will find the necessary forms relating to your Salon Proprietor's certificate.

Please indicate the type of salon:

Hairstyling Aesthetic Nail Technology Make-up Spa

Please include the following information with the application:

- Floor plan of the premises with accurate dimensions, work area, washroom facilities, electrical outlets, ventilator, windows, entrance and the premises of location(ex: mall, house, complex or separate building).
- Signature of approval from a licensed Electrician
- Signature of approval from a licensed Plumber
- Confirmation of municipalities approval (if applicable)
- Complete list of employees and valid license numbers

Standard fee according to the Cosmetology Association of New Brunswick By-laws.

Initial application:	\$168.00 + license fee \$56.00 = \$224.00	<input type="checkbox"/>
Relocation:	\$84.00 + license fee \$56.00 = \$140.00	<input type="checkbox"/>
Re-opening:	\$75.00 + registration fee \$30.00 = \$105.00	<input type="checkbox"/>

Please note that any salon or school that operated without the required inspection and approval may be fined \$200.00 per day for every day in violation. (See By-law 6.14)

Please submit your application with all required information as soon as possible. Depending on individual cases, your Salon Proprietor application may take up to 30 days to process the information. Failure to submit all necessary documentation will delay the process of your Salon Proprietor certificate. Upon submitting the prerequisite material, the inspector will receive notification to proceed with an inspection of your salon. You will be notified of a date and time of the inspection.

Please submit information to:
Cosmetology Association of NB
220 Whiting Road
Fredericton, NB
E3B 5V5



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CERTIFICATE INFORMATION

PLEASE PRINT

Name of salon: _____

Salon address: _____

City: _____ Postal Code: _____ County: _____

Mailing address (if different from salon address): _____

City: _____ Postal Code: _____ County: _____

Salon owner: _____ Certified License N°: _____

Salon Telephone N°: _____ Home Telephone N°: _____

Date of salon opening: _____

Please indicate which of the following pertain to your salon:

New Salon Opening Purchase of Existing Salon
Salon Re-opening Relocation of Salon: _____
(Previous Certificate #)

NOTE: If purchasing an existing salon, previous salon owner MUST complete the following:

Proprietor's Name: _____ License #: _____

Name of Salon: _____ Signature: _____

Please attach a complete list of all employees including: Full name, license number, address and phone number. Ensure that each employee has a valid license with the Cosmetology Association of New Brunswick. Failure to do so may result in a delay of receiving salon proprietor license.

I hereby apply for a salon proprietor license with the Cosmetology Association of New Brunswick. This salon meets the sanitation standards as set forth in the By-laws and I understand my license may be canceled upon failure to maintain such standards. All requirements for a salon proprietor license are enclosed herewith. I understand that failure to submit the prerequisites listed on this application can result in the detainment of my salon license.

Applicant's signature _____ Date _____

PLUMBING AND ELECTRICAL INFORMATION



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Applicant's Name: _____

Name of Salon: _____

This information **MUST** be completed by a **LICENSED PLUMBER** and a **LICENSED ELECTRICIAN**. Each must hold a valid license with the **Department of Public Safety** (Safety Code Branch). All information is to be filled in.

ELECTRICIAN

I _____, of _____
 (Licensed electrician – **PRINT**) (Company / Contractor)

hereby state that all electrical fixtures or outlets in this cosmetology establishment are adequately designed and have been installed in accordance with the New Brunswick Electrical regulations.

Signature _____

Inspection Date: _____

License N° _____

Expiry date _____

PLUMBER

I _____, of _____
 (Licensed plumber – **PRINT**) (Company / Contractor)

hereby state that all plumbing fixtures or appurtenances in this cosmetology establishment are adequately designed and have been installed in accordance with the New Brunswick Plumbing regulations.

Signature _____

Inspection date: _____

License N° _____

Expiry date _____

PLUMBING PERMIT #: _____

(Issued by the Department of Public Safety/ Technical Service Branch)

REMINDER



COSMETOLOGY ASSOCIATION OF NEW BRUNSWICK/
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YOUR SALON MUST HAVE:

- ◆ A separate entrance
- ◆ A washroom for the exclusive use of clients
- ◆ A sign visible to the public
- ◆ Licenses visibly displayed
- ◆ A price list visibly displayed
- ◆ At least one sanitizer
- ◆ A separate closed container for clean & soiled towels or linens
- ◆ A Certified Cosmetologist licensed with the CANB
- ◆ The floor, Walls & Ceiling to be kept clean
- ◆ Adequate lighting & ventilation

MUST SUBMIT:

- ◆ A complete list of all employees and cosmetology license numbers
- ◆ Proof of approval to operate at the location deemed for a cosmetology establishment by the laws and regulations of the municipality.

PLEASE NOTE:

- ◆ If found in violation, the inspector will be permitted to return and if you are still in violation, your application will be forwarded to the Disciplinary Committee.
- ◆ If your salon is located in your home, it must be completely separate from any living quarters.